

TAWHERO SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number: 2465

Principal: Karleen Marshall

School Address: Totara Street

School Postal Address: Totara Street, Tawhero, Whanganui, 4501

School Phone: 06 349 0499

School Email: jodie@tawhero.school.nz

Accountant / Service Provider:

Education  *Services.*
Dedicated to your school

TAWHERO SCHOOL

Annual Report - For the year ended 31 December 2022

Index

Page	Statement
-------------	------------------

Financial Statements

1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 21	Notes to the Financial Statements

Other Information

Members of the Board

Kiwisport / Statement of Compliance with Employment Policy

Analysis of Variance

Tawhero School

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

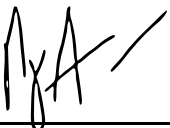
The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Ngā Āpai

Full Name of Presiding Member



Signature of Presiding Member

25 May 2023

Date:

Karleen Marshall

Full Name of Principal



Signature of Principal

25 May 2023

Date:

Tawhero School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue				
Government Grants	2	4,186,325	4,079,992	4,192,405
Locally Raised Funds	3	52,973	8,500	62,521
Interest Income		5,964	1,675	1,369
Other Revenue		-	-	5,053
		<u>4,245,262</u>	<u>4,090,167</u>	<u>4,261,348</u>
Expenses				
Locally Raised Funds	3	28,283	-	36,845
Learning Resources	4	3,510,389	3,727,286	3,654,449
Administration	5	297,189	134,963	271,533
Finance		6,542	2,405	3,663
Property	6	298,202	277,424	196,180
Other Expenses	7	3,217	-	-
		<u>4,143,822</u>	<u>4,142,078</u>	<u>4,162,670</u>
Net Surplus / (Deficit) for the year		101,440	(51,911)	98,678
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>101,440</u></u>	<u><u>(51,911)</u></u>	<u><u>98,678</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Tawhero School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		416,013	270,122	303,821
Total comprehensive revenue and expense for the year		101,440	(51,911)	98,678
Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		4,732	-	-
Contribution - Capital Equipment Grant		-	-	13,514
Equity at 31 December		522,185	218,211	416,013
Accumulated comprehensive revenue and expense		522,185	218,211	416,013
Equity at 31 December		522,185	218,211	416,013

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Tawhero School

Statement of Financial Position

As at 31 December 2022

		2022	2022	2021
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	8	243,180	241,799	351,409
Accounts Receivable	9	226,274	242,801	268,983
GST Receivable		77,190	9,646	26,152
Prepayments		9,910	9,904	7,939
Inventories	10	10,887	572	6,074
Investments	11	113,663	110,437	111,447
Funds Receivable for Capital Works Projects	17	156,588	-	69,570
		<u>837,692</u>	<u>615,159</u>	<u>841,574</u>
Current Liabilities				
Accounts Payable	13	373,549	355,634	385,246
Provision for Cyclical Maintenance	14	37,882	17,033	35,758
Finance Lease Liability	15	24,008	17,261	20,307
Funds held in Trust	16	15,928	44,118	41,819
Funds for Resource Teachers of Learning & Behaviour services	18	153,488	115,792	148,777
		<u>604,855</u>	<u>549,838</u>	<u>631,907</u>
Working Capital Surplus/(Deficit)		232,837	65,321	209,667
Non-current Assets				
Property, Plant and Equipment	12	334,817	171,421	237,273
		<u>334,817</u>	<u>171,421</u>	<u>237,273</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	12,345	-	5,888
Finance Lease Liability	15	33,124	18,531	25,039
		<u>45,469</u>	<u>18,531</u>	<u>30,927</u>
Net Assets		<u>522,185</u>	<u>218,211</u>	<u>416,013</u>
Equity		<u>522,185</u>	<u>218,211</u>	<u>416,013</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Tawhero School
Statement of Cash Flows
For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		1,165,284	777,585	452,271
Locally Raised Funds		54,114	8,500	75,823
Goods and Services Tax (net)		(51,038)	-	(16,506)
Payments to Employees		(566,331)	(439,520)	(300,991)
Payments to Suppliers		(501,629)	(405,612)	(238,528)
Interest Paid		(6,542)	(2,405)	(3,663)
Interest Received		5,964	1,675	1,396
Net cash from/(to) Operating Activities		99,822	(59,777)	(30,198)
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(111,609)	(25,000)	(40,455)
Purchase of Investments		(2,216)	-	(1,009)
Net cash from/(to) Investing Activities		(113,825)	(25,000)	(41,464)
Cash flows from Financing Activities				
Furniture and Equipment Grant		4,732	-	-
Owners Contributions		-	-	13,514
Finance Lease Payments		(25,769)	(19,412)	(10,845)
Funds Administered on Behalf of Third Parties		(73,189)	-	(90,895)
Net cash from/(to) Financing Activities		(94,226)	(19,412)	(88,226)
Net increase/(decrease) in cash and cash equivalents		(108,229)	(104,189)	(159,888)
Cash and cash equivalents at the beginning of the year	8	351,409	345,988	511,297
Cash and cash equivalents at the end of the year	8	243,180	241,799	351,409

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Tawhero School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

Tawhero School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 23b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	10-75 years
Furniture and Equipment	5-20 years
Information and Communication Technology	3-5 years
Motor Vehicles	10 years
Library Resources	12.5% DV
Leased assets held under a Finance Lease	Term of Lease

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the RTL programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Government Grants - Ministry of Education	1,168,334	772,483	1,009,110
Teachers' Salaries Grants	2,803,697	3,090,222	3,018,291
Use of Land and Buildings Grants	192,643	212,185	165,004
Other Government Grants	21,651	5,102	-
	4,186,325	4,079,992	4,192,405

The school has opted in to the donations scheme for this year. Total amount received was \$19,050.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations & Bequests	2,975	2,000	20,278
Fees for Extra Curricular Activities	11,780	3,000	13,492
Trading	23,784	-	8,725
Fundraising & Community Grants	14,434	3,500	20,026
	52,973	8,500	62,521
Expenses			
Extra Curricular Activities Costs	1,112	-	4,472
Trading	23,430	-	18,627
Fundraising & Community Grant Costs	3,741	-	13,746
	28,283	-	36,845
<i>Surplus for the year Locally raised funds</i>	24,690	8,500	25,676

The school received a grant from the TG Macarthy Trust for \$1,000 which is included in the Fundraising and Community Grants line

4. Learning Resources

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	68,736	48,300	52,735
Library Resources	1,393	500	235
Employee Benefits - Salaries	955,661	1,041,693	878,018
Staff Development	2,014	15,500	13,712
Depreciation	66,352	45,000	50,732
Resource Teachers of Learning & Behaviour services	2,416,233	2,576,293	2,659,017
	3,510,389	3,727,286	3,654,449

5. Administration

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	5,863	6,000	5,693
Board Fees	3,900	3,000	2,952
Board Expenses	2,928	4,525	3,313
Communication	3,746	3,175	4,290
Consumables	8,984	11,400	9,796
Operating Lease	-	-	87
Other	15,528	7,055	12,140
Employee Benefits - Salaries	105,493	86,628	88,686
Insurance	4,282	4,600	2,963
Service Providers, Contractors and Consultancy	8,832	8,580	8,580
Healthy School Lunch Programme	137,633	-	133,033
	297,189	134,963	271,533

6. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	18,111	10,000	8,498
Cyclical Maintenance Provision	43,954	11,659	(14,581)
Grounds	6,037	8,930	7,349
Heat, Light and Water	12,672	14,500	11,224
Rates	5,654	6,000	5,792
Repairs and Maintenance	16,410	12,150	10,513
Use of Land and Buildings	192,643	212,185	165,004
Security	2,721	2,000	2,381
	298,202	277,424	196,180

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Other Expenses

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Transport	3,217	-	-
	3,217	-	-

8. Cash and Cash Equivalents

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Accounts	243,180	241,799	351,409
Cash and cash equivalents for Statement of Cash Flows	243,180	241,799	351,409

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	761	9,659	4,726
Banking Staffing Underuse	12,021	-	-
Interest Receivable	-	137	-
Teacher Salaries Grant Receivable	213,492	233,005	264,257
	<u>226,274</u>	<u>242,801</u>	<u>268,983</u>
Receivables from Exchange Transactions	761	9,796	4,726
Receivables from Non-Exchange Transactions	225,513	233,005	264,257
	<u>226,274</u>	<u>242,801</u>	<u>268,983</u>

10. Inventories

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Uniform	10,887	572	6,074
	<u>10,887</u>	<u>572</u>	<u>6,074</u>

11. Investments

The School's investment activities are classified as follows:

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	113,663	110,437	111,447
Total Investments	<u>113,663</u>	<u>110,437</u>	<u>111,447</u>

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Building Improvements	106,515	1,991	-	-	(10,914)	97,592
Furniture and Equipment	39,253	55,189	-	-	(12,929)	81,513
Information and Communication Technology	42,493	6,639	-	-	(14,176)	34,956
Motor Vehicles	4,938	63,696	-	-	(3,613)	65,021
Leased Assets	42,103	36,381	-	-	(24,474)	54,010
Library Resources	1,971	-	-	-	(246)	1,725
Balance at 31 December 2022	237,273	163,896	-	-	(66,352)	334,817

The net carrying value of equipment held under a finance lease is \$54,010 (2021: \$42,103)

Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022	2022	2022	2021	2021	2021
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	247,363	(149,771)	97,592	245,371	(138,856)	106,515
Furniture and Equipment	200,896	(119,383)	81,513	146,108	(106,855)	39,253
Information and Communication Technology	152,162	(117,206)	34,956	146,609	(104,116)	42,493
Motor Vehicles	72,387	(7,366)	65,021	8,691	(3,753)	4,938
Leased Assets	83,232	(29,222)	54,010	91,292	(49,189)	42,103
Library Resources	14,561	(12,836)	1,725	14,561	(12,590)	1,971
Balance at 31 December	770,601	(435,784)	334,817	652,632	(415,359)	237,273

13. Accounts Payable

	2022	2022	2021
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	148,362	61,131	112,800
Accruals	3,909	4,480	3,796
Banking Staffing Overuse	-	33,545	-
Employee Entitlements - Salaries	213,492	233,005	264,257
Employee Entitlements - Leave Accrual	7,786	23,473	4,393
	373,549	355,634	385,246
Payables for Exchange Transactions	373,549	355,634	385,246
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	373,549	355,634	385,246

The carrying value of payables approximates their fair value.

14. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	41,646	5,374	81,393
Increase to the Provision During the Year	11,306	11,659	11,563
Use of the Provision During the Year	(34,915)	-	(24,166)
Other Adjustments	32,190	-	(27,144)
Provision at the End of the Year	50,227	17,033	41,646
Cyclical Maintenance - Current	37,882	17,033	35,758
Cyclical Maintenance - Non current	12,345	-	5,888
	50,227	17,033	41,646

Per the cyclical maintenance schedule the school is next expected to undertake painting works during 2023. This plan is based on the schools 10 Year Property plan / painting quotes.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	29,563	17,261	24,544
Later than One Year and no Later than Five Years	37,824	18,531	30,840
Future Finance Charges	(10,255)	-	(10,038)
	57,132	35,792	45,346
Represented by			
Finance lease liability - Current	24,008	17,261	20,307
Finance lease liability - Non current	33,124	18,531	25,039
	57,132	35,792	45,346

16. Funds held in Trust

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	15,928	44,118	41,819
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	15,928	44,118	41,819

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

17. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works projects is included under cash and cash equivalents in note 8.

	2022	Project No.	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
			\$	\$	\$		\$
Refurbishment Block 1		215387	(60,346)	109,510	(99,033)	-	(49,869)
Artificial Turf(SIP)		223885	(2,779)	-	2,779	-	-
Classroom Alt Stg 1		215387	(4,455)	-	4,455	-	-
SIP Hall Doors		229569	(1,990)	-	-	-	(1,990)
Room 10 Alterations		237923	-	-	(58,197)	-	(58,197)
Stage 2 Renovations		238825	-	568,364	(614,896)	-	(46,532)
Totals			(69,570)	677,874	(764,892)	-	(156,588)

Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Receivable from the Ministry of Education	(156,588)

	2021	Project No.	Opening Balances	Receipts from MoE	Payments	Board Contributions	Closing Balances
			\$	\$	\$		\$
Roof Replacement		209342	46,453	(46,453)	-	-	-
Refurbishment Block 1		215387	20,665	385,631	(466,642)	-	(60,346)
Artificial Turf(SIP)		223885	1,209	1,570	(5,558)	-	(2,779)
Classroom Alt Stg 1		215387	-	-	(4,455)	-	(4,455)
SIP Hall Doors		229569	-	30,960	(32,950)	-	(1,990)
Totals			68,327	371,708	(509,605)	-	(69,570)

Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Receivable from the Ministry of Education	(69,570)

18. Funds for RTLB Services

Tawhero School is the lead school funded by the Ministry of Education to provide the services of Resource Teachers of Learning and Behaviour to its cluster of schools.

The Ministry of Education provides funds to Tawhero School School to provide Resource Teachers of Learning and Behaviour (RTLB) services to the schools listed in 'Schedule A' of the cluster's Funding and Service Agreement (please attach 'Schedule A').

The cluster employs specially trained RTLB teachers who itinerate between the schools in the cluster to support the learning needs of individual students, groups of students and schools. The cluster also provides resources including funding to support students with additional learning needs on an as-needs basis.

This note sets out the income and expenditure of the RTLB cluster for the year.

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Funds held at beginning of the year	148,777	148,777	165,309
<i>Revenue</i>			
Teachers' Salary Grant	2,066,833	2,232,171	2,332,032
Administration Grant	80,919	80,919	78,390
Learning Support Funding	143,373	143,373	140,562
Travel Grant	114,553	114,553	114,553
Other Revenue	11,577	5,277	39,605
	2,417,255	2,576,293	2,705,142
Total funds available	2,566,032	2,725,070	2,870,451
<i>Expenses</i>			
Employee Benefit - Salaries	2,092,327	2,260,171	2,356,903
Administration	116,825	129,222	84,329
Learning Support	138,878	141,250	143,669
Travel	55,013	73,935	68,041
	2,403,043	2,604,578	2,652,942
Purchase of Assets	-	-	58,440
Finance Lease Payments	9,501	4,700	10,292
Funds Held at Year End	153,488	115,792	148,777
Current Assets			
Cash at Bank	153,488	148,777	148,777
GST Receivable	6,386	5,767	5,767
Prepayments	6,608	5,449	5,449
Non Current Assets			
Property Plant and Equipment	142,885	142,885	142,885
Total Assets	309,367	302,878	302,878
Current Liabilities			
Operating Creditors	1,708	1,236	1,236
Copier Lease	3,843	8,479	8,479
Non Current Liabilities			
Copier Lease	-	3,843	3,843
Total Liabilities	5,551	13,558	13,558
Net Assets	303,816	289,320	289,320
Equity	303,816	289,320	289,320

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2022	2021
	Actual	Actual
	\$	\$
<i>Board Members</i>		
Remuneration	3,900	2,952
<i>Leadership Team</i>		
Remuneration	348,303	454,461
Full-time equivalent members	3.81	4.00
Total key management personnel remuneration	352,203	457,413

There are 8 members of the Board excluding the Principal. The Board had held 10 full meetings of the Board in the year. The Board also has Finance (8 members) and Property (8 members) that met 10 and 10 times respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022	2021
	Actual	Actual
	\$000	\$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	150 - 160
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

	Remuneration	2022	2021
	\$000	FTE Number	FTE Number
100 - 110		3.00	2.00
110 - 120		1.00	1.00
		4.00	3.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	\$25,000	-
Number of People	1	-

22. Contingencies

There are no contingent liabilities and no contingent assets (except as noted below) as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

In 2022 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The school is still yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual teacher aides employed in 2022.

The Ministry is in the Process of determining the amount of the final wash up payment for the year ended 31 December 2022. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The school has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2023.

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022 a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

As at 31 December 2022 the Board has entered into contract agreements for capital works as follows:

\$1,507,774 contract for the Refurbishment Block 1 as agent for the Ministry of Education. This project is fully funded by the Ministry and \$542,841 has been received of which \$592,710 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$37,203 contract for the SIP Hall Doors as agent for the Ministry of Education. This project is fully funded by the Ministry and \$30,960 has been received of which \$32,950 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$49,000 contract for the Room 10 Alterations as agent for the Ministry of Education. This project is fully funded by the Ministry and \$0 has been received of which \$58,197 has been spent on the project to balance date. This project has been approved by the Ministry; and

A contract for the Stage 2 Renovations as agent for the Ministry of Education. This project is fully funded by the Ministry and \$568,364 has been received of which \$614,896 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments as at 31 December 2021:

\$1,507,774 contract for the Refurbishment Block 1 as agent for the Ministry of Education. This project is fully funded by the Ministry and \$433,331 has been received of which \$493,677 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$72,107 contract for the Artificial Turf(SIP) as agent for the Ministry of Education. This project is fully funded by the Ministry and \$73,677 has been received of which \$76,456 has been spent on the project to balance date. This project has been approved by the Ministry; and

A contract for the Classroom Alt Stg 1 as agent for the Ministry of Education. This project is fully funded by the Ministry and \$0 has been received of which \$4,455 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$37,203 contract for the SIP Hall Doors as agent for the Ministry of Education. This project is fully funded by the Ministry and \$30,960 has been received of which \$32,950 has been spent on the project to balance date. This project has been approved by the Ministry.)

(b) Operating Commitments

There are no operating commitments as at 31 December 2022 (Operating commitments at 31 December 2021: nil).

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	243,180	241,799	351,409
Receivables	226,274	242,801	268,983
Investments - Term Deposits	113,663	110,437	111,447
Total Financial assets measured at amortised cost	583,117	595,037	731,839

Financial liabilities measured at amortised cost

Payables	373,549	355,634	385,246
Finance Leases	57,132	35,792	45,346
Total Financial Liabilities Measured at Amortised Cost	430,681	391,426	430,592

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Tawhero School

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Nga Apai	Presiding Member	Elected	
Karleen Marshall	Principal	ex Officio	
Shaylee Pirere	Parent Representative	Elected	Sep 2025
Hayden Hepburn	Parent Representative	Elected	Sep 2025
Candy Stevens	Parent Representative	Elected	Sep 2023
Te Aroha McDonnell	Parent Representative	Elected	Sep 2023
Troy Lambly	Parent Representative	Elected	Sep 2025
Jacki Boyle	Staff Representative	Elected	Sep 2025

Tawhero School

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2022, the school received total Kiwisport funding of \$2,111 (excluding GST). The funding was spent on sporting endeavours.

Statement of Compliance with Employment Policy

For the year ended 31st December 2022 the Tawhero School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.